



**GOVERNMENT OF MAHARASHTRA
STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI**

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No.: TED-1223/C.R. No. 07/CAP/MCA/CAP/Notice no 3/2023/1479

Date: -11/07/2023

**ADMISSION NOTICE FOR MASTER OF COMPUTER APPLICATIONS (MCA)
FOR ACADEMIC YEAR 2023-24**

This notice is being issued for Online Registration, Scanning & uploading of documents, Documents E-Verification and Online Application Form Confirmation, Filling & Confirmation of Option Form, Self-confirmation before seat acceptance, Paying seat acceptance fees in online mode for confirmation of admission, reporting to Institutes by candidates aspiring for admissions to First Year in Master of Computer Applications (MCA) in the Government, Government Aided, University Managed Institutes, University Managed Departments and Unaided private professional educational institutes for the Academic Year 2023-24 in the Maharashtra State.

For the purpose of document verification, the concept of E-Scrutiny of the documents and Physical Scrutiny of the documents is introduced by the Competent Authority. The candidate shall choose any one mode for document verification during online form filling.

Process of application: The Candidate shall register online, fill & submit online application form and upload the required documents from anywhere through the computer connected to internet and he/she need not have to visit personally for verification and confirmation of the application form in case of **E-Scrutiny** mode selected, his/her application & documents shall be verified and confirmed by the designated E-Scrutiny Center through online mode or if candidate selected **Physical Scrutiny**, he/she need to visit nearest **Physical Scrutiny Centre**.

Eligibility Criteria for various types of candidature for Admission			
Maharashtra State Candidates	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates	All India Candidates (AI)	NRI/OCI/PIO, Children of Indian workers in Gulf Countries (CIWGC), Foreign National (FN) Candidates
Eligibility for admission			
(i) The candidate should be an Indian National; (ii) Passed any graduation degree (e.g. B.E / B.Tech/ B.Sc / B.Com / B.A. /B.Voc / BCA etc) preferably with Mathematics at 10+2 level or at Graduation level and obtained (at least 50% Marks in aggregate (at least 45% in case of candidates of Reserved Categories, Economically Weaker Section (EWS) and Persons with Disability category belonging to Maharashtra State only) in the qualifying examination; (iii) The candidate should have obtained non zero positive score in MAH-MCA-CET 2023.		(i) Passed any graduation degree (e.g. B.E / B.Tech/ B.Sc / B.Com / B.A. /B.Voc / BCA etc) preferably with Mathematics at 10+2 level or at Graduation level and obtained at least 50% marks in the qualifying examination; (ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.	

Online Registration for Admission:

1.1 The candidates should apply online on **www.mahacet.org** as per schedule.

1.2 Candidates who have registered for MAH-MCA-CET 2023 are not required to pay any fees for registration for admission. However other candidates belonging to **NRI/OCI/PIO, Children of Indian workers in Gulf Countries, Foreign National Candidates** are required to pay fees as given below only by **Credit Card/ Debit Card/ Net Banking/UPI etc.** through Online mode. Fees paid is non-refundable. (No other mode of payment shall be permitted.)

General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates	₹ 1000/-
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& children of Indian workers in Gulf countries (CIWGC).	
Reserved Category Candidates of Backward Class Categories [SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC, EWS] & Persons with Disability Candidates belonging to Maharashtra State only.	₹ 800/-
NRI/OCI/PIO/FN Candidates	₹ 5,000/-

The activities and scheduled dates for Maharashtra State/All India/J&K Migrant /NRI/OCI /PIO/CIWGC/FN candidates are as follows.

Sr.No.	Activity	Schedule	
		First Date	Last Date
1.	<p>Online registration of application and uploading of required documents by the Candidate for admission on website (For Maharashtra State/All India/ NRI/OCI/PIO /CIWGC /FN candidates). <i>Registration for.</i> Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate.</p> <p><i>Note:- Candidates opting for Maharashtra plus AI Candidature as well as NRI/PIO/OCI/CIWGC , shall apply separately for each type.</i></p>	26-06-2023	10*-07-2023 up to 05.00 PM
2.	<p>Documents verification and confirmation of Application Form for Admission by online mode.</p> <p>a) By Maharashtra State/All India Candidates shall fill online application form and upload the required documents from any computer connected to internet from anywhere.</p> <p>Process for E-Scrutiny Mode selected candidates:</p> <p>1.Such candidate shall fill online application form and scan original document and upload the required documents from any computer/smartphone connected to internet from anywhere.</p> <p>2.Such candidate need not have to visit to E-Scrutiny Center for verification and confirmation of the application form. His/her application & documents shall be verified and confirmed by the E Scrutiny Center through e-Scrutiny Mode.</p> <p>3. During e-Scrutiny of Application Form of such candidate:</p> <ul style="list-style-type: none"> • If no error is found: the status of verification & confirmation of the application form shall be available in candidates Login along with receipt cum Acknowledgement. • If error is found: the details of errors shall be intimated to candidates by reverting back his/her Application for its rectification through candidates Login. • Candidate shall edit the reverted Application form and re-submit the application for e-Scrutiny through his/her login. 	26-06-2023	11*-07-2023 up to 05.00 PM

	<ul style="list-style-type: none"> • Candidate shall edit the reverted Application in given schedule e-Scrutiny through his/her login. <p>Process for Physical Scrutiny Mode selected Candidates</p> <ul style="list-style-type: none"> • Such candidate shall visit the Physical Scrutiny Center online selected by himself/herself, along with the required documents as per the allotted time slot for online filling, scanning & uploading of required documents, verification and confirmation of application form. • After verification & Confirmation of application form, Physical Scrutiny Center shall issue the receipt cum Acknowledgement. <p>b) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant/NRI/PIO/OCI/ CIWGC/FN candidates should send the print of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to “Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020”</p>		
<p>*Facility of Online Registration & Documents verification, Confirmation of Application Form for Admission to Seats other than CAP Seats shall be continued till 23-08-2023 up to 4.00 PM by E-Verification by Scrutiny Center or Physical Verification at Physical Scrutiny Center.</p> <ul style="list-style-type: none"> • Applications registered after 10th July 2023 shall be considered only for Non CAP Seats. • Applications confirmed by E-Scrutiny Center/ Physical Scrutiny Center after 11th July 2023 shall be considered only for Non CAP Seats. 			
3.	Display of the provisional merit list for Maharashtra State/All India candidates on website.	15-07-2023	
4.	<p>Submission of grievances if any, for all type of Candidates:</p> <ul style="list-style-type: none"> • Candidate shall raise the Grievance about correction required in the data displayed in provisional merit list through his/her Login. • The application of such candidates shall be reverted back to the candidate in his/her Login for rectification. • Candidate shall upload the requisite documents to substantiate the claim for any correction/concession. • The status of acceptance/rejection of Grievance raised by candidate shall be available in candidates Login along with latest receipt cum Acknowledgement. • Those Candidate who selected physical scrutiny mode shall visit FC for resolving the grievances. 	16-07-2023	18-07-2023 Up to 5.00PM
5.	Display of the Final Merit lists of Maharashtra State/All India candidates on website.	20-07-2023	
6.	Display of Provisional Category wise Seats (Seat Matrix) for CAP Round I	20-07-2023	
CAP Round I			
7.	Online Submission & Confirmation of Option Form of CAP Round-I through candidate's Login by the Candidate.	21-07-2023	23-07-2023

8.	Display of Provisional Allotment of CAP Round-I	25-07-2023	
9.	<p>Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round I.</p> <p>a) The candidate shall self-verify the seat allotment made to him/her in the CAP Round I by accepting declaration through his/her login and certifying that his/her claim related with qualifying marks, category, gender, reservation, specific reservation etc. made by candidate in the application form are correct and relevant documents uploaded to substantiate his/her claims are authentic and correct.</p> <p>b) If candidate found the claim made by him is not correct and he/she wants to correct the error, (error as per the clause (e) of sub rule (4) of rule 9 given in information brochure) The candidate shall report the grievance through his/her login by online mode only.</p> <p>c) Candidates who have been allotted the seat as per their first preference in Round I (auto frozen) shall pay the seat acceptance fee by online mode through their login and Such candidates shall not be eligible for participation in subsequent Rounds.</p> <p>d) Candidates who have allotted other than first preference and self frozen their allotment in Round I through their login must accept the seat and shall pay seat acceptance fees through online mode. Such candidates shall not be eligible for participation in subsequent Rounds. [Candidate must exercise this option carefully]</p> <p>e) Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round I by accepting that seat by choosing Not Freeze option for betterment and shall pay the seat acceptance fee through their login by online mode.</p>	26-07-2023	28-07-2023 Up to 03.00 PM
10.	<p>Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round I.</p> <p>Note: a) Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission</p> <p>b) The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login.</p>	26-07-2023	28-07-2023 up to 05.00 PM
CAP Round-II			
11.	Display of Provisional Vacant Seats for CAP Round-II	30-07-2023	
12.	Online Submission & Confirmation of Option Form of CAP Round-II through candidate's Login by the Candidate.	31-07-2023	02-08-2023
13.	Display of Provisional Allotment of CAP Round-II	04-08-2023	
14.	Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round II.	05-08-2023	07-08-2023

	<p>Note: -</p> <ol style="list-style-type: none"> All eligible candidates participated in Round II and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round II shall pay the seat acceptance fee through his/her login by online mode. Candidates who have allotted other than first preference and want betterment in the subsequent rounds must claim the allotted seat in Round II by accepting that seat by choosing Not Freeze option for betterment and shall pay the seat acceptance fee through their login by online mode. 		up to 03.00 PM
15.	<p>Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round II.</p> <p>Note:</p> <ol style="list-style-type: none"> Candidates who have accepted the seat as per 9 (c), 9 (d) above must report to allotted institute for confirmation of admission The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission and fee paid receipt to the candidate. If it is found that seat allotted to the candidate is on the false claims made in the applications by the candidate, then institute shall not admit such a candidate and such candidate shall raise the grievance by his/her login. 	05-08-2023	07-08-2023 up to 05.00 PM
CAP Round-III			
16.	Display of Provisional Vacant Seats for CAP Round-III	08-08-2023	
17.	Online Submission & Confirmation of Option Form of CAP Round-III through candidate's Login by the Candidate.	09-08-2023	11-08-2023
18.	Display of Provisional Allotment of CAP Round-III	13-08-2023	
19.	<p>Accepting to the offered seat by candidate through his/her login as per Allotment of CAP Round III.</p> <p>Note: - All eligible candidates participated in Round III and allotted the seat first time shall self-verify the seat allotment as per 9(a) above. The candidate who have been allotted the seat first time in Round III shall pay the seat acceptance fee through his/her login by online mode.</p>	14-08-2023	17-08-2023 up to 03.00 PM
20.	<p>Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and payment of fee after CAP Round III.</p> <p>Note: Participating candidates to whom the first time allotment is made or got betterment in allotment or No betterment (Earlier seat retained) In Round III shall be final. Such a candidate must report to allotted institute for confirmation of admission.</p>	14-08-2023	17-08-2023 up to 05.00 PM
21.	<p>(For Government/ Govt. Aided/ Unaided Institutes) For Vacant seats if any at institute the respective institute will complete the admission activity in the following manner -</p> <ul style="list-style-type: none"> Display of vacant seats on institute website and giving appropriate advertisement in the News Paper. 	18-08-2023	23-08-2023

	<ul style="list-style-type: none"> • Invite applications from registered candidates. • Prepare and display Merit List on college website and Institute Notice Board. • Carry out/ Complete Admission Process by following Government Admission Rules 		
22.	Commencement of academic activities for All institutes	08-08-2023	
23.	Cut-off Date for all type of admissions for the Academic Year 2023-24	23-08-2023 Up to 05.00 PM	
24.	For Institutes: Last date of uploading the data (details of admitted candidates)	23-08-2023 Up to 06.00 PM	

Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates :

Sr. No.	Activity	Schedule	
		First Date	Last Date
1.	Counselling Round at “Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020”	31-07-2023	02-08-2023
2.	Reporting to the Allotted Institute and Confirmation of Admission by submitting required documents and fees, as per Final Allotment.	31-07-2023	03-08-2023

Important Note: -

1. **All types of candidates** aspiring for admission under CAP seats shall register himself/herself online, Scan and upload Documents, solve grievances (Depends on document verification mode selected by candidate) raised by Physical Scrutiny Center (PSC) in person or raised by E-Scrutiny Center during E- Verification verified documents & Application Form confirmed by E-Scrutiny Center. Such eligible registered candidates shall be considered for CAP Merit and admission through CAP
2. In case of NRI/OCI/PIO, CIWGC, FN Candidates, and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates after registration & confirmation of their application at “**Director, Sydenham Institute of Management Studies & Research & Entrepreneurship Education(SIMSREE), B-Road, Churchgate, Mumbai 400020**” shall approach directly to the Institute for admission where such quota is granted by the appropriate authority. However, CET Cell may publish the list of such registered & eligible candidates separately on website.
3. Candidate shall carry printed copy of Application Form, Original documents and one set of Xerox copies of the required documents. SC shall verify all documents from Original and put **SC stamp with date & Signature on Xerox copies** and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit Physical SC stamped & E. Scrutiny verified set of documents to the allotted institute at the time of reporting)
4. The candidates aspiring for admission for Institutional Quota, seats remaining vacant after CAP, it is Mandatory to get registered, documents verified and confirmation of application by E-Scrutiny center or Physical Scrutiny Center Such candidates must apply separately to Institutes for admissions to seats other than CAP Seats. Merit of such candidates shall be prepared by the Institute at the institute level.

Important Instruction for candidate :

1. If candidates fail to confirm online filled application by E-Scrutiny center or Physical Scrutiny Center then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as NonCAP process.
2. If candidates fail to confirm online filled application form at E-Scrutiny center or Physical Scrutiny Center, then such applications will be rejected and name of such candidates will not appear in the merit list(s) prepared for the purpose of Admission for both CAP as well as Non-CAP process.
3. The candidates belonging to SC, VJ/DT (NT (A), NT (B), NT(C), NT (D), OBC and SBC categories shall produce “Caste Validity Certificate”, ST category shall submit “Tribe Validity Certificate” and EWS candidates shall submit EWS Certificate, All Backward Class candidates excluding SC & ST shall produce **Non Creamy Layer** certificate **valid upto 31st March 2024**. If such candidates fail to produce the original certificate or receipt of Caste/Tribe validity certificate, Non Creamy Layer

certificate and EWS certificate issued by competent authority at the time of verification at Scrutiny Center, then such candidates will be treated as GENERAL category candidates for CAP Admissions.

4. EWS candidates shall produce the Eligibility Certificate for Economically Weaker Section. (As per the format in Maharashtra State Government Resolution No. र.आधो-४०१९/प्र.क्र.३१/१६-अ dated 12th February, 2019 only) as per performa V in Information Brochure.
5. For Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant/NRI/PIO/OCI/CIWGC/FN Candidates: -Such Candidates will get the Receipt-cum-Acknowledgement through their login after confirmation of application by Scrutiny Center. Applications received after the last date from candidates belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates will be summarily rejected and no correspondence will be entertained in this regard.
6. Candidates who have registered as a reserved category candidate but unable to produce required certificate for reservation claim during documents verification stage shall have to pay difference of fee of Rs. 200/- through online mode only.
7. Once the candidate confirms his/her Option form online through his/her Login for the respective admission rounds, Candidate will not be allowed to change/cancel the option/preference submitted under any circumstances.
8. A Candidate who has been allotted a seat shall download the “Provisional Seat Allotment Letter”
9. The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates. The candidate has to pay the Seat Acceptance Fee during first seat acceptance only. This fee shall be treated as non-refundable processing fee. The Seat Acceptance fees is to be paid through His/ Her Own login by ONLINE MODE only.
10. Seat will be confirmed by the allotted institute after verification of the original documents and ensuring that the Candidate meets all the eligibility norms. The admission in-charge of institute shall issue the Online Receipt of admission confirmation to the candidate.
11. **The SC, ST, VJ/DT- NT(A), NT(B), NT(C), NT(D), OBC, SBC and EWS Candidates who submitted receipt of Caste/Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate during registration e-verification or physical document verification and confirmation period should upload and verify original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate at Physical Scrutiny Center or E-Scrutiny Center and submit original certificate to the admitted institute on or before 17/08/2023 up to 03.00 PM. otherwise these candidates admission will get automatically cancelled and shall be considered as Open category candidates for next institute level round provided candidate full fill eligibility criteria for open category.**

General Notes:

1. Candidate can avail the IT facilities which is available at Physical Scrutiny and E Scrutiny Centre (E. SC) free of cost for submission, scanning uploading documents, confirmation of Application form.
2. Eligibility, Rules & regulations for admission are made available on the website.
3. The schedule displayed above is provisional and may change under unavoidable circumstances. The revised schedule, if any, will be notified on website www.mahacet.org
4. For queries/enquiry: Help Line No. 18001238430 / 8588830069 between 10.00 AM. to 06.00 PM.
5. All Types of Document Verification Activity remains open all days including Saturday & Sunday between 10 AM. to 05.30 PM. (All Types of admission activities will remain closed on 15th August, 2023)

**Commissioner and Competent Authority
State Common Entrance Test Cell,
Maharashtra State, Mumbai**